

# TILAK MAHARASHTRA VIDYAPEETH

## INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell's 18<sup>th</sup> meeting was held on Friday, 17<sup>th</sup> August 2018 @ 3:00pm.

Following members were present for the meeting:

Honourable Vice Chancellor Dr.Deepak Tilak, Dr.Abhijit Joshi, Dr.Geetali Tilak-Mone, Dr.Suvarna Sathe, Dr.Prajyakti Bakre, Dr.Vishal Jadhav, Mr.Ajit Khadilkar, Mr.Rishikesh Kelkar, Mrs.Seema Sathe & Mrs.Ketaki Ghare.

Following members were absent for the meeting:

Dr.Pranati Tilak, Dr.S.G.Bapat, Mr.Ramdas Nehulkar, Mr.Shrirang Chandekar, Dr.Madhuri Shelke

Following points were discussed in the meeting:

1. Mrs.Seema Sathe represented Dr.Madhuri Shelke in her absence with permission of chair.
2. Dr.Joshi informed all IQAC members that AQAR 2017-18 is successfully submitted to NAAC on 30<sup>th</sup> July 2018 and the same is acknowledged by NAAC. He also informed all the members that next year onwards online AQAR filing is made mandatory from NAAC. New online AQAR format given to members for information. Hon'ble Vice Chancellor instructed IQAC Team to circulate the new online AQAR format to all the HOD's of the Academic Departments for their information and further reference. Dr.Sathe suggested that trail on this online AQAR format can be taken with the data available for the AQAR 2017-18.
3. Dr.Joshi also kept Monthly report format prepared by IQAC team in the meeting for approval. He also suggested that all Departments should fill in this format the send it to IQAC at the end of every month. This will make data collection and maintenance easier. The same was approved and accepted by all the members. Hon'ble Vice Chancellor asked IQAC team to send the same to all the Departments and departments are expected to fill it send it by August end.
4. Hon'ble Vice Chancellor sir said that now we should encourage our teaching staff and students to publish their papers in SCOPUS or WEB OF SCIENCE. Dr.Geetali Tilak-Mone informed committee about publishing papers in 'Web of Science'. She mentioned that she had asked concerned about the quotations and details about publishing papers in the above journal. Dr.Tilak suggested that since it is 125<sup>th</sup> year of 'Ganeshotsav', all of us can write on the theme 'Ganeshotsav – changing festival & culture' as this has many facets like marketing, sales, advertising, social and economic problems. It was decided to finalize the same on receipt of the finer details.
5. Discussion on quality initiatives to be taken by IQAC for promoting quality culture was done. Honourable Vice Chancellor insisted upon conducting National and International Seminars/conferences by all the academic departments. It was also decided that one Vidyapeeth level

conference will be conducted in the month of January 2019 and topic will be decided in the due course of time. Dr.Sathe suggested that 'Summer School' may be conducted for teaching staff.

6. Activities proposed by IQAC Team for the current Academic year were on the agenda and are as follows:
  - a. International Yoga day
  - b. Anti Ragging awareness among the students
  - c. Lecture on Financial planning
  - d. Lokmanya Tilak death anniversary programme
  - e. Orientation and induction programme for students
  - f. Teacher's day celebration
  - g. Guest lecture during Ganesh Festival – subject to be decided
  - h. Workshop/Lecture on IPR
  - i. Training for Non-teaching staff on Microsoft Excel and Power point presentation
  - j. Awareness program for students about various Government scholarships
  - k. Celebration of Gandhi Jayanti
  - l. Aids awareness programme on 1<sup>st</sup> December 2018
  - m. World disabled day on 3<sup>rd</sup> December 2018
  - n. Workshop on 'How to write Research Paper or Paper presentation in Seminars' for students
  - o. Student Research competition
  - p. Debate competition on Swami Vivekanand Jayanti
  - q. Awareness campaign on National Voters day on 25<sup>th</sup> January
  - r. Sports and Cultural activities

These activities were approved by all the members. Honourable Vice Chancellor suggested that Self defense modules may be conducted for girl students. Dr.Geetali Tilak-Mone recommended conducting guest lectures on MPSC/UPSC examinations. Both the suggestions were accepted by all and noted by IQAC Team.

7. Discussion was also done on would be 'Best Practice' of the Vidyapeeth. Dr.Geetali Tilak-Mone suggested that the Vidyapeeth can start its Community Radio. This activity can be executed by Mass Communication Dept. and all the students & parents will be benefited. Dr.Sathe suggested that students can volunteer for social cause every month and structured activity can be designed to include all the departments. Concept on Community Radio was supported by all. Both the members were asked to submit detailed plan to Honourable Vice Chancellor and the decision will be taken by him.

8. Dr.Joshi informed tentative dates for NAAC Pear Team visit would be 27<sup>th</sup> to 29<sup>th</sup> September 2018. Honourable Vice Chancellor asked to schedule meeting with HOD and all teaching staff on Friday 24<sup>th</sup> August 2018 to give them idea about NAAC Pear team visit and inform about allied activities to be conducted before visit. He also asked Research & Development Cell to take review of all ongoing research projects.

Sd/-

**Prof.(Dr.)Abhijit Joshi**  
**Coordinator**  
**IQAC**

sd/-

**Dr. Deepak Tilak**  
**Chairman**  
**IQAC**

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### Action Taken Report

Date of meeting : 17th August 2018

Time: 3.00pm

Sr.No.	Action Topic	Action Taken
1	Circulation of new AQAR format to all HODs of Academic Departments for online submission of AQAR	Copy of the new AQAR format was circulated to all the Departments on 21st August 2019 on email.
2	Approval of format for monthly report and circulation of the same to departments	Monthly report format was approved by IQAC committee and was circulated to all the departments on 21st August 2018.
3	Organisation of National or International conferences/seminars by all the academic departments of Vidyapeeth was insisted by Vice Chancellor	Except Bal Mukund Lohia center of Sanskrit & Indological studies and Department of Physiotherapy, National or International conferences were conducted by all other departments.
4	Conducting HOD & faculty meeting to give them idea about NAAC Peer Team visit and inform about allied activities to be conducted before visit	HOD & faculty meeting was conducted on 24th August 2018 and faculty members were briefed about the NAAC Peer Team visit & about activities to be carried out before visit.
5	Review of all ongoing research projects by Research & Development Cell before NAAC Peer Team Visit	Review of all ongoing research projects was taken by Research & Development Cell and information is updated on Vidyapeeth web site